

ASSOCIATION

PEOPLE WITH PASSION FOR MUSIC

Indianapolis Symphony Orchestra Association

FORM 10 Semi-Annual Report of Membership and Collected Dues

[Link To Google Spreadsheet](#)

The purpose of this form is to report and remit your Semi-Annual Dues for your Group or Unit. The form is to be completed by your Group or Unit Membership Chair or a member designated by your Group or Unit Chair. The first period begins January 1 and ends on June 30. The report and payment are due on July 1. The second period begins on July 1 and ends on December 31. The report and payment are due on January 1.

Please prepare four copies of your report and distribute one to each of the following:

1) Your Group or Unit Chair, 2) ISOA Membership Vice President (as listed in the ISOA Directory), 3) ISOA Executive Treasurer (include report and payment), 4) VP Budget and Finance, email to patti.goesch@gmail.com

To use this Excel form, fill out sections A to D and choose the reporting period. Enter the Member count by Level in the "Number" columns for lines 3-6, 9-12, and 15-18. The form will automatically calculate the rest. Alternatively, print and complete it manually. Pay attention to the Half-Price Dues Collected section for new members joining in January-March, paying half the regular dues, or other exceptions.

A-Enter your GROUP or UNIT B-DATE REPORT SUBMITTED C-SUBMITTED BY D-CHECK NUMBER

Please place an "X" in one of boxes below to indicate the period you are reporting.

FIRST PERIOD - January 1 through June 30 SECOND PERIOD - July 1 through December 31

HALF PRICE DUES - Complete this section for the first period for the months of January, February and March OR for any other Special Half-Price Dues Exceptions						Complete this section for all other New Members					
Note: Enter the number of couples memberships - the form will calculate the correct number of members						Note: Enter the number of couples memberships - the form will calculate the correct number of members					
Line	Breakdown of New Members by Membership Level	Number	Dues	Total Members by Level	Total Dues by Level	Line	Breakdown of New Members by Membership Level	Number	Dues	Total Members by Level	Total Dues by Level
3	Individual		\$25	0	\$0	9	Individual		\$50	0	\$0
4	Couple		\$45	0	\$0	10	Couple		\$90	0	\$0
5	Patron		\$50	0	\$0	11	Patron		\$100	0	\$0
6	Patron Couple		\$75	0	\$0	12	Patron Couple		\$150	0	\$0
7	Total New Members for Jan, Feb & Mar			0		13	Total other new members			0	
8	TOTAL DUES COLLECTED FOR NEW MEMBERSHIPS for months January, February and March and other half-price exceptions				\$0	14	TOTAL DUES COLLECTED FOR ALL OTHER NEW MEMBERSHIPS				\$0

Complete this section for all Renewed Members						REPORT AND PAYMENT RECAP					
Note: Enter the number of couples memberships - the form will calculate the correct number of members											
Line	Breakdown of Renewed Memberships by Level	Number	Dues	Total Members by Level	Total Dues by Level						
15	Individual		\$50	0	\$0	21	TOTAL NUMBER OF NEW MEMBERS (line 7 plus 13)				0
16	Couple		\$90	0	\$0	22	TOTAL NUMBER OF RENEWED MEMBERS (LINE 19)				0
17	Patron		\$100	0	\$0	23	TOTAL DUES COLLECTED FOR NEW MEMBERS (line 8 + line 14)				\$0
18	Patron Couple		\$150	0	\$0	24	TOTAL DUES COLLECTED FOR RENEWED MEMBERSHIPS (line 20)				\$0
19	Total Renewed Members			0		25	TOTAL DUES COLLECTED FOR THIS REPORTING PERIOD				\$0
20	TOTAL DUES COLLECTED FOR RENEWED MEMBERSHIPS				\$0	REMITTANCE DUE = ONE-HALF OF TOTAL DUES COLLECTED (Line 24+2)					\$0

SEND COMPLETED FORM 10 AND REMITTANCE TO ISOA TREASURER, NELA SWINEHART 6110 Crows Nest Dr, Indianapolis IN 46240